



BÜRO FÜR
INTERNATIONALE BEZIEHUNGEN

OFFICE FOR
INTERNATIONAL RELATIONS



FRIEDRICH-ALEXANDER
UNIVERSITÄT
ERLANGEN-NÜRNBERG

FACHBEREICH WIRTSCHAFTS-
WISSENSCHAFTEN

Universität Erlangen-Nürnberg • Postfach 3931 • 90020 Nürnberg

FAQ: How to apply for a place at a WiSo partner university?

Time schedule at a glance

International Day at the WiSo: 15.11.2016

Application deadline: 12.12.2016 , 12.00

Allocation of "Erstplatzpräferenzen" (selection 1): end of January

Allocation of second-user preferences (selection 2): End of February / beginning of March

Allocation of remaining places ("Restplätze"): Beginning of summer term



the application procedure

Each student is allowed to apply at two chairs / program coordinators ("Hochschulbetreuer") on up to 10 of his offered partner universities. Which partner university is managed by which Chair is listed on our website in the sector "outgo "

The order Chair 1 / preference 1 and Chair 2 / Preference 2 is fixed and identical for both application maps .

In the selection process 1 the Chair decides where to send the applicant. If you were rejected for any of those universities, the Chair 2 receives your application map for the selection process 2 (only if the desired universities are not already taken) .

"Last minute places"

After completion of selection 1 and 2, the remaining places are announced in the beginning of summer semester on the website of the IB and by a poster. According to the principle "first come - first serve " the chairs select the remaining candidates and nominate them at the partner university.

Please note: For a place for you were already rejected , you can't re-apply.

The application folders

You hand in one or two application folders in the International Office (room 2232), which will be registered and forwarded to the chair.



Besucheradresse:
Lange Gasse 20, Raum 2.232,
90403 Nürnberg

The folder consists of the following :

- * Application Form , filled out identically (the Int. Office needs a copy of this form, so print it out 2 or 3 times for 1 or 2 folders) and with original photo
- * Motivation letter in German (and / or in the required foreign language) to the university supervisor or his assistants stating
- * CV
- * Certificates and current transcript from my campus (not certified)
- * certificates of internships, jobs, volunteering etc.

The selection criteria

The chairs emphasize on the following criteria (not generally in this order)

- * Academic achievements (grades, references)
- * General knowledge of the host country ,partner university and city
- * study profile fits with the courses offered at the partner university ?
- * language skills
- * Personality of the candidate , other activities
- * Knowledge of Germany / Nuremberg (as ambassadors of the WiSo)
- * Interest and enthusiasm for foreign cultures



General information & advices

Respect Dates and Deadlines (FAU, host university , scholarships, etc.)

Read Reviews from former outgoers (“Erfahrungsberichte”)

Organize language tests (TOEFL, etc. – if requested) in time

Check your contact data: The chairs usually contact you by email or phone for arranging the interviews

Online information and FAQ :

<http://ib.wiso.fau.de>

